

FIA-UK (Foundation in Accountancy)
FA2 - Maintaining Financial Records
Fall 2023

| Serial No. | Topics | Session Date | Day | Time |
|------------|---|--------------|----------|-------------------|
| 1 | Introduction, accounting principles & concepts | 18-09-2023 | Monday | 3:00 PM - 5:30 PM |
| 2 | Qualitative characteristics, Regulatory framework, Elements of Financial statements | 23-09-2023 | Saturday | 3:00 PM - 5:30 PM |
| 3 | double entry system, Discounts, Sales tax | 25-09-2023 | Monday | 3:00 PM - 5:30 PM |
| 4 | Sales tax, Business Documents, recording transactions. | 30-09-2023 | Saturday | 3:00 PM - 5:30 PM |
| 5 | Recording Transactions, Petty cash, control accounts | 02-10-2023 | Monday | 3:00 PM - 5:30 PM |
| 6 | Control account reconciliations | 07-10-2023 | Saturday | 3:00 PM - 5:30 PM |
| 7 | Bank Reconciliation | 09-10-2023 | Monday | 3:00 PM - 5:30 PM |
| 8 | Double entry errors | 14-10-2023 | Saturday | 3:00 PM - 5:30 PM |

Note: Classes will be as per GMT +5 time zone. This template is subject to modifications and changes therefore it should not be considered as a final locked-down schedule.

| Serial No. | Topics | Session Date | Day | Time |
|------------|--|--------------|----------|-------------------|
| 9 | Double entry errors | 16-10-2023 | Monday | 3:00 PM - 5:30 PM |
| 10 | Inventory | 21-10-2023 | Saturday | 3:00 PM - 5:30 PM |
| 11 | Tangible NCA | 23-10-2023 | Monday | 3:00 PM - 5:30 PM |
| 12 | Tangible NCA | 28-10-2023 | Saturday | 3:00 PM - 5:30 PM |
| 13 | Accruals & prepayments | 30-10-2023 | Monday | 3:00 PM - 5:30 PM |
| 14 | Receivables & Allowances | 04-11-2023 | Saturday | 3:00 PM - 5:30 PM |
| 15 | Provisions, contingent Liabilities & contingent Assets | 06-11-2023 | Monday | 3:00 PM - 5:30 PM |
| 16 | Incomplete Records | 11-11-2023 | Saturday | 3:00 PM - 5:30 PM |
| 17 | Trial Balance & financial statements | 13-11-2023 | Monday | 3:00 PM - 5:30 PM |
| 18 | Partnership | 18-11-2023 | Saturday | 3:00 PM - 5:30 PM |
| 19 | Partnership | 20-11-2023 | Monday | 3:00 PM - 5:30 PM |

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